

## **Nominations Committee Description**

### **\*\*Excerpt from Chapter 3\*\***

#### COMPOSITION

##### **I. Committee on Nominations**

- a. Structure and Terms
  - i. The Committee shall consist of seven (7) members.
  - ii. The Chair-Elect of the FICPA shall concurrently serve as a member of the Committee.
  - iii. Two (2) members shall be the two (2) immediate Past Chairs of the FICPA.
  - iv. Four (4) Members-at-large shall be appointed to staggered terms of two (2) years. Two (2) Members-at-large will be elected in even and odd years.
  - v. Cannot serve consecutive terms and are limited to three (3) terms.
  - vi. The most immediate Past Chair of the FICPA shall serve as Chair of the Committee on Nominations.
- b. Eligibility for Service
  - i. Members-at-large cannot serve on the Committee on Nominations while serving on the FICPA Council, on another Standing Committee, or have served as Chair of the FICPA.
  - ii. Members-at-large cannot have served on the FICPA Council or served on another Standing Committee within the previous one (1) year.
- c. Guidelines for Consideration for Nominations
  - i. Regional representation: Of the seven (7) members, there will be an effort to have representation from each region.
  - ii. Practice area representation: Of the seven (7) members, there will be an effort to have representation from public practice, industry, government, and education.
  - iii. Young CPA representation: Of the seven (7) members, there will be an effort to have representation by an individual who meets the FICPA's definition of a Young CPA.
  - iv. Two years should be used as a guide when evaluating leadership and/or volunteer experience in the FICPA or another organization.
- d. Nomination and Election
  - i. Committee on Nominations Members-at-large:
    1. A member of the Committee on Nominations cannot nominate themselves as a nominee for the Committee on Nominations.
  - ii. Nomination and Election Timetable:
    1. Notice of accepting application for nomination to be posted by March 1st.
    2. Proposed slate of nominees due to Secretary-Treasurer by May 1st.
    3. Proposed slate to be ratified by the Council by June 30th.
- e. Duties and Responsibilities

- i. Develop slate for Committee on Nominations Members-at-large for ratification by the Council.
- ii. Develop slate for volunteer Board of Directors of the FICPA and Members-at-large of the Council for election by the Council.
- iii. Appoint members to serve on Standing Committees.
- iv. Appoint two (2) at-large members of the Compensation Committee
- v. Propose members to serve on AICPA Council.
- vi. Adheres to policies established by the Council.